

# DRA Board Meeting Minutes

June 9, 2020

Location: ZOOM

Time: 5:30 p.m.

**Present:** Paul Gandall (chair), Ruth Annis, Doug Boyd, Dale Dearing, Dianne Flood, Ian Sutherland

**City Council Liaison:** Councillor Charlayne Thornton-Joe

**City Staff:** Mike Hill

**Regrets:** Nicholas Harrington, Sandra Severs, Mathew Yee

## **Call to Order/Approval of Agenda**

The President called the meeting to order.

## **Councillor's Report- Charlayne Thornton-Joe**

**Covid-19:** A virtual Town Hall meeting is scheduled for June 9, at 6:30 p.m. for Council to hear from the public about Covid-19 recovery efforts, which include a suite of guidelines to allow for restaurants and bars to expand their service areas into public spaces and for the closing of parts of Government Street for that purpose.

Also to deal with Covid-19 restrictions, changes to the CALUC public consultation process are being considered by Council at its June 11 meeting. The changes would replace the CALUC public hearings with on-line comments.

**Homelessness:** Council continues to look for solutions to the homelessness issues. The tent cities at Pandora Street and Topaz Park are now closed and those lands were being remediated. Significant numbers of tents are now being located in Beacon Hill, Centennial Square, and Rock Bay. Consideration is being given to whether, with the loosening of the Covid-19 restrictions, reverting back to the 7 p.m. to 7 a.m. camping restriction by-law.

**Communications to Council:** These are at an all time high. Emails addressed to the Mayor and Council are sorted by staff, which can take some time. If a matter is urgent, it is better to send emails directly to the Mayor and each Councillor at their individual addresses.

**Land Use:** The City-owned Apex property has been sold to Telus, subject to a re-zoning application. And the Northern Junk project is going to Committee of the Whole agenda for 11 June 2020, with Council having received a number of letters on this project, especially from the heritage community.

## **Downtown Update – Mike Hill**

**Report attached.**

**Grant funding:** With a number of planned City projects and special events delayed or cancelled due to Covid-19, monies have been freed up for projects to help neighbourhoods and others deal with the effects of Covid-19. The My Great Neighbourhood program has been allocated an additional \$100,000 and Strategic Grants

for neighbourhood associations, businesses and others to provide opportunities to invigorate the city has been allocated \$250,000. Also, as of June 25, funding will be available for Everyday Creativity grants to promote arts and cultural events. The grant funding is low barrier (without too many restrictions) and will be available until year end. They will be accepted and approved on an ongoing basis.

**Covid-19:** Camping activities at Centennial Square are permitted but there has been some vandalism to the stage and it is now fenced off for repairs. New opportunities have been created for businesses to access public spaces in order to achieve safe distancing requirements. Any problems for nearby residents or others from the extended service areas for restaurants and bars will be dealt with as they might arise. Recreation services are being phased back in, however, re-opening Crystal Pool will be delayed due to mechanical difficulties with the ventilation system

**CALUC Process:** Some other Neighbourhood Associations have raised questions about their role in the CALUC process and how to maintain independence in reporting comments when there are clear, significant community concerns about a project.

**Place-Making Activities:** The new mural has been erected at Humboldt and Douglas. Criteria for community input and involvement were discussed. On a go-forward basis, a Board member requested that consideration be given to notifying the immediate area residents and also to the applicable Neighbourhood Association when a place-making activity is being undertaken within their area.

Charlayne Thornton-Joe and Dale Dearing left the meeting at 6:30 p.m.

#### **Business Arising from the Minutes:**

**1)Downtown Update** -Mike was away and therefore no Downtown Update was produced.

**Update: The most recent update has been circulated.**

#### **2)Urban Livability Committee (ULC)**

Concerns have been expressed by a resident of the Downtown about the noise generated by construction.

**Update: Mike provided the ULC with the construction requirements relating to mitigation of neighbourhood impacts.**

Another resident has provided information about an app to help track crime as it occurs downtown. The Board expressed interest in further information.

**Update: Information has been sent to Board members and the app is being looked at by the Police Chief.**

#### **3)Urban Ecology and Agriculture Committee (UEC)**

The Board discussed the current garden waiver signed by participants and agreed that it should be re-examined in light of COVID-19.

**Update: Nicholas will send the waiver back to Paul for review.**

#### **4)Election/Terms of Office**

There was some confusion about the terms of office arising out of the AGM.

**Update: See following agenda item.**

#### **Terms of Office – Governance Committee:**

To correct inadvertent errors made in the terms of office of certain Directors, the following motion was made.

**Motion:**

- a. pursuant to section 5.7 of the Bylaws, appoint Doug Boyd, Nicholas Harrington and Dale Dearing as Directors of the Board, for terms to expire in 2023 and to correct Matthew Yee's term of office to expire in 2022.**
- b. pursuant to section 6.9 of the Bylaws, appoint Nicholas Harrington as Vice President, and**
- c. pursuant to section 7.16 of the Bylaws, confirm Nicholas Harrington as Chair of the Urban Ecology and Agriculture Committee, Doug Boyd as Chair of the Communications and Membership Committee and Dale Dearing as Chair of the Community Engagement Committee.**

**Moved:** Paul Gandall    **Seconded:** Dianne Flood    **CARRIED.**

**Questions on Standing Committee Reports**

**1) Land Use Committee (LUC)**

Report attached. Concerns about the proposed changes to the CALUC process were expressed, and if in fact the current PHO restrictions make public meetings impossible or simply for some NA's not preferred. Also, given the importance of to the public to hear and meet with the proponents, that any changes be expressly "sunsetting" to end when the Covid-19 meeting restrictions are relaxed, and not simply carried forward indefinitely, or worse case, permanently.

**Action: Ian, with Ruth's assistance, will draft a letter to the Mayor and Council, expressing the DRA's concerns.**

The LUC will be making an FOI request for the Apex sales agreement, to ensure that the re-zoning (which is in excess of the OCP) is not committed to, prior to the public consultation.

The Capital Iron site has been sold to Reliance Properties, with about ½ of the site (the historical building) being within the DRA geographical area and the balance being within the Burnside Gorge NA.

**2) Urban Livability Committee (ULC)**

Report attached. With the Chair of the Committee unable to attend, most of the discussion was tabled to the next meeting.

**Centennial Square camping and the impact on local residents:** The impact of the problems associated with the Centennial Square campers on residents in the immediate vicinity was raised and whether and how the DRA might communicate with Council about this, in support of the local residents. Apparently the DVBA has closed its offices due to these problems and has raised the issues with Council. While highly sympathetic to the local residents, Board members had various opinions on how best to address the issue. One option discussed was to write to Council, addressing the issue of homelessness and council's response at

a high level, recognizing the substantial efforts made to date and urging Council to do more.

**Action: To refer the matter to the ULC to develop a response.**

**Paul's Motor Inn:** Doug reported that his strata council met with BC Housing and while repairs are still underway and an operator to be determined, the premises currently have 35 rooms with an additional 40 to be added by July. BC Housing promised to screen applicants, to provide security and to consult with the community.

**Concern about light pollution from Hudson Place Two:** Mike indicated that there is no specific City policy on lighting, but Board members noted that concerns raised in other situations have been dealt with informally, to the satisfaction of nearby residents. Developing a policy on light pollution would be a good idea.

**Action: Sandra will follow up on this issue.**

### **3) Urban Ecology and Agriculture Committee (UEC)**

No report.

### **4) Communications and Membership Committee (CMC)**

Report attached. Doug is looking for items for the June newsletter.

**Action: Board members will forward items to Doug asap.**

### **5) Community Engagement Committee (CEC)**

Mike advised that any problems fulfilling current DRA grant requirements due to the Covid-19 may allow those monies to be re-directed.

**Action: Paul will follow up with Dale about the DRA grant monies for the trike and if there might be any need or desire for re-direction of those monies.**

## **External Meeting Reports**

### **1) Victoria Community Association Network (VCAN) Paul**

Nothing additional to report.

### **2) Late Night Advisory Committee (LNAC)**

Nothing additional to report.

## **Operations during COVID-19**

The Board agreed to continue to meet by ZOOM with the goal of having a face-to-face as soon as the Public Health Officer recommendations and restrictions permit.

**Adjournment:** The meeting was adjourned at 7:30 p.m.

**Next meeting: Tuesday, July 14, 2020, 5:30 p.m. Location TBD.**



# June 2020 Update Downtown



## In Your Neighbourhood

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### Great Neighbourhood Grants

Council approved the resumption of the [Great Neighbourhood Grant program](#). Funding is now available for projects that respond to the COVID 19 experience. The intake period is continuous and staff have been delegated authority (through the City Manager) to approve applications and issue funding. At their [June 4 Special Meeting](#), Council also increased funding to this grant program by \$100,000.

For current approved grant projects, if you are unable to complete the grant as proposed due to COVID19, OR if you feel that you have an alternative project that you believe responds more directly to the COVID19 impact, you may wish to discuss the proposal with your neighbourhood staff representative to determine if an alternative project is feasible. Deadlines may otherwise be extended.

On June 25, staff will also be bringing forward recommendations for the [Everyday Creativity Grant](#) program. The grants are intended to encourage events with alternative formats that build community, economic vibrancy and social connection to the core and village centres while allowing for physical distancing. Details will be posted on the City website when approved by Council.

Note also that the [Strategic Plan grants](#) were also increased and a second intake introduced for the second half of 2020, also in response to the COVID 19 pandemic.

### Recovery Responses

At their June 4 meeting, Council also introduced several measures to hasten economic recovery in the downtown. These included the closure of sections of Government Street in order to allow food and beverage operators and retailers access to space that allows for social distancing. The traffic pattern changes were introduced on Monday June 8 and staff are working with each business to determine uses of space and gather other input.

Space is available in all areas of the City through either flexible space use that provides temporary access to sidewalks and on-street parking during business operating hours, to longer term use of these spaces to accommodate infrastructure installation and broader operating hours. Requests can be submitted now to the City's Business Hub at [bizhub@victoria.ca](mailto:bizhub@victoria.ca)

### Northern Junk Development

On June 11, Council will review [staff report recommendations](#) to move forward with the rezoning application for the most recent proposal for the site to the south of the downtown end of the Johnson Street Bridge (1314 Wharf).





### COVID 19 Town Hall

On Tuesday June 6 at 6:30pm, there will be a Victoria Council [Town Hall](#) to discuss the [reopening and recovery](#) of the city following the most recent peak of the pandemic.

### Centennial Square

Persons experiencing homelessness are allowed to shelter in place and, contrary to normal bylaw provisions, *not* have to take down their tent at 7am. This is a result of a council motion may 24<sup>th</sup> to be reviewed June 25<sup>th</sup>. They are allowed to shelter in place in parks that are permitted and then only in spaces within the parks that are permitted. The management plan is the same as elsewhere – ensure people are following all other rules for sheltering in place, minimum distancing, only one tent, no tarps attached to infrastructure no fire or combustibles.

The stage was subject to vandalism and break in and was therefore cleared and fenced off for repair for 21 days under order by the Director of Parks.

If you have specific concerns or complaints regarding Centennial Square, please submit them to Bylaw Services by email at [bylawservices@victoria.ca](mailto:bylawservices@victoria.ca) or by phone at 250.361.0215.

### Recreation Services

On June 11, Council will receive a [staff report](#) on the plan for resuming recreation services in the City. The report notes that, due to deficiencies in the building’s ventilation system, reopening of Crystal Pool will be delayed until January 2021.

Level 1 Starting Mid-May	Level 2 Starting Mid-June	Level 3 Starting Fall 2020	Level 4 TBD
<ul style="list-style-type: none"> <li>• Parks, beaches trails, washrooms</li> <li>• Tennis, pickle ball courts</li> <li>• Bike park</li> <li>• Skate park</li> <li>• Casual use of sport fields (no lessons, leagues)</li> </ul>	<ul style="list-style-type: none"> <li>• Playgrounds</li> <li>• Outdoor fitness</li> <li>• Spray parks</li> <li>• Basketball courts</li> <li>• Lacrosse box</li> <li>• Field, court bookings</li> <li>• Outdoor programs</li> </ul>	<ul style="list-style-type: none"> <li>• Save-on-Foods Memorial Centre</li> <li>• Crystal Pool and Fitness Centre</li> </ul>	<ul style="list-style-type: none"> <li>• All programs and facilities are operating under "new normal" conditions</li> </ul>

### CALUC Process

On June 11, Council will consider a [staff report](#) recommending that the CALUC review process be restructured to a process whereby a proposed development is posted on the City’s Development Tracker site with an invitation for public comments. Comments would be viewable by CALUCs, the developer and staff. CALUC’s would summarize the comments along with any other relevant information to complete the process.

### Liquor Licences

In response to the COVID 19 pandemic, the provincial government has allowed licensees to reallocate their licensed use of space to outside areas in able to feasibly achieve social distancing requirements. The City has opted to also provide blanket approval to requests from businesses for this expansion. Licensees must adhere to all other City bylaws. Concerns with neighbourhood impacts will be considered on a case by case basis as they emerge.



### Construction Project Impacts

Construction projects can be of concern to residents, particularly in the Downtown where there are multiple, large projects underway over several years.

Developers must have municipal permits for construction activities, though only blasting and exemptions to the Noise Bylaw require public notification/consultation. Sound must meet bylaw requirements for levels during specific hours and days of the week. The bylaw allows slightly higher levels for construction and exemptions are available under certain conditions. Developers often obtain street and sidewalk permits. These areas must be used for construction purposes (e.g. not for parking). Unnecessary impacts to adjacent businesses and residents can be discussed with Engineering staff for resolution.

Other approaches to this issue include New Westminster's [Good Neighbour Protocol](#) for developers and the [Considerate Contractors](#) industry association initiative in the United Kingdom.

### City Council Meetings

Committee of the Whole meets on June [4](#), [11](#), 18 and 25 at 9:00am. Council meets on June [11](#) and 25 beginning at 6:30pm.

You can also find watch the meeting live through a link on the agenda, or via posted recordings [here](#)

**2020 JUNE DRA  
Land Use Committee Report  
Updated 05 JUNE 2020**

**LUC: Current**

1. 1314 Wharf St, Northern Junk – Reliance Properties – Rezoning for the redevelopment of existing heritage buildings and a residential with ground floor commercial, mixed use addition, concurrent Heritage Alteration with FSR 3.39. CALUC Letter submitted 10 Sept 2019. Status: Project is on the Committee of the Whole agenda for 11 June 2020.
2. 749-767 Douglas, Apex Site – Telus has purchased the property for the Telus Ocean project (w Aryze as community development partner) for \$8.1 m, plus up to \$1.1 m price adjustment depending on final proposal submitted and approved during rezoning process. City will contribute \$2.37 m (half of budgeted total) for environmental and geotechnical costs to remediate the site. Telus will assume all liability for this work.
3. Reliance has purchased the Capital Iron properties, which cover two blocks and 400 feet of water frontage. A total of 6.7 acres, mostly undeveloped, with only 93,000 sqft of built commercial space, including 3 registered heritage buildings. The purchase is expected to be complete in August. Of the total property, a portion of the west property with 2 of the 3 heritage buildings is within the DRA district, the remainder is in Burnside Gorge. The eastern lands are all within Burnside Gorge.
4. 1900 Douglas, Paul’s Motor Inn: The Province has purchased the property (across the DRA border in Burnside Gorge) for temporary supportive housing with a long-term plan to redevelop the property into affordable housing.
5. 1400 Quadra, Clarity Cannabis – Rezoning Application to allow for a Storefront Cannabis Retailer. Status: Staff Review of revised plans as of 03 June 2020. Letter to be sent.
6. 1700 Blanshard, Hudson Place Two – Townline – Development Permit w Variance for a 23-storey 245-unit rental building w 6-storey podium w ground floor commercial. Variance for building massing setback at the upper storeys. Proposed FSR 7.47. Letter sent. Status: Went to Council for Public Comment on 28 May 2020. Approved.
7. 504 Herald, Herald St Brew Works – Mike and Lee Spence – Development Permit with Variance: Applicant seeking a permit to construct a rooftop patio with an occupancy of 99 additional liquor primary seats; bringing total occupancy to 277 from the previously approved 178. Anticipated use is not included in this application; only construction. Letter sent 20 May 2020. Status: Proceed to Council for Public Comment as of 21 May 2020.
8. 1244 Wharf St, McQuade's Building – Robert Fung & Cascadia Architects – Rezoning to allow transient accommodation use above and below the Wharf Street frontage. No additional storeys requested on this Heritage Designated building. Applicant is requesting that the DRA LUC waive the requirement for a CALUC meeting. Response by LUC members being collected.
9. 1010 Fort St – Abstract Developments – Rezoning for the development of a 13-storey building with ground floor commercial and 55 residential above with 7 vehicle parking and 97 bike parking spots. Proposed FSR 5.37. CALUC letter submitted 1 Oct 2019.

Status: Staff completed Review of Revised Plans as of 15 May 2020 and application is With Applicant. Next step: To be scheduled for Committee of the Whole.

10. 1124 Vancouver – J. Gordon Enterprises – Second CALUC held 06 Nov 2019 but information presented was not complete. DRA LUC will postpone any additional CALUC meetings for this project until after the applicant gets approval by the Advisory Design Panel. CALUC letters submitted for both meetings. Status: Staff Review of Revised Plans as of 14 May 2020. The DRA LUC has not been contacted regarding changes and new plans have not been posted to the Devt Tracker.
11. 1150 Cook St, Pluto's – Dan Robbins & Fraser McColl – Development Permit with Variance. It's over the 10-storey height limit that defines the density for the R-48 zone and the proposed density (8.98 FSR) is significantly above the OCP maximums. Letter to be sent. Status: Revised plans submitted and Application Review by City as of 06 May 2020. Revised plans posted to Devt Tracker 13 May 2020.
12. 777 Douglas St, Executive House Hotel – New Liquor Primary Application to separate and reconfigure space that is currently associated with another Liquor Primary under different operations. No added capacity, no change in hours, no outdoor seating involved. Letter sent 12 May 2020.
13. 975 Pandora, Seventh Adventist Church – Townline – Rezoning and BP for 121 residential rental units ranging from studio to 5-bdrm (including pods) in 16-storey tower at 5.497 FSR with ground floor commercial. Vehicle parking at 123 with bike parking at 221; both above required. There are 119 storage lockers. No retention of church building. CALUC letter submitted Mar 2019 based on previous submission. Status: Staff Review of Revised Plans completed. With Applicant since 24 Apr 2020.
14. 900-block Yates, Market On Yates & Harris Green Village between Quadra to Vancouver and Yates to View, as well as the eastern half of the 1000-block Yates (mid-block to Cook) – Starlight Investments. Status: With Applicant since 21 Feb 2020. CALUC letter submitted to City 08 Mar 2020.
15. 937 View St – Nelson Investments w de Hoog & Kierulf – Development Permit with Variance to build a 15-storey 253 rental units with parking for 15 vehicles and 172 bikes on R48 land and located in Fort St Heritage Corridor using pre-fabricated components. Proposed FSR 7.27. Several setback variances are sought which negatively effect livability. Applicant is not proposing to rezone away from R-48 zone. Letter sent 2 Feb 2020. Status: With Applicant since 06 Mar 2020.
16. 777 Herald, Hudson Place One – Townline – Development Variance Permit for a height variance from the previously approved plans. Status: Application Received and Review by City 20 Feb 2020. Note: This project was granted a 3m height variance in 2018. Construction of this building is nearing completion.
17. Blanshard Block/Montrose Winter Garden Hotel – David Fullbrook with D'Ambrosio – Site Specific Zone and OCP Amendment for Core Business area density. Project proposes unique tower design for modern low-staff hotel catering to tech industry/millennials. Density requested 6.16: 1 from 3.0:1 and requested height of 65.5 m from 43.0m. The remainder of the block, The Montrose Building, will be designated heritage and maintained with residential and small CRUs. CALUC letter to be sent.

18. 1312 Broad, Duck Block – UVic Properties/Chard – Rezoning, Development Permit and Heritage Alteration for 6-storey 139-unit hotel with ground floor commercial with FSR 4.0 (from 4.39). Includes an OCP amendment for a very significant increase in density offside of the Official Community Plan maximum densities for Old Town and best practices of Heritage Conservation. Status: On Thurs 06 Feb 2020, CotW voted to send this project to Public Hearing.
19. Conflict between OCP project to expand Government St Pedestrian Mall to Chatham vs bike lane project planned for Government St. Letter to be sent.

**LUC: Ongoing and Active**

1. Audit of CoV Community Amenity Fund: itemized list of monies collected and spent since the start of the fund, identifying the dates and related projects, in addition to proposed future expenses with amounts and identifying the project by name.
2. 1620 Blanshard, Gateway Green – Tri-Eagle & Jawl Residential – Temporary Use Permit to demolish the two-storey commercial building and provide 62 surface parking spaces. Staff recommendation to decline the TUP. Council approved the TUP but requested that the applicant work with Staff to explore the temporary use of the site for modular housing as opposed to parking. There will be another public notice circulated (for any TUP use) before it goes to Public Hearing. Status: Report Preparation by Planner since 14 Nov 2019.
3. On 04 Jul 2019 at Committee of the Whole, Council unanimously passed the recommendation “That Council consider as part of the 2020 budget discussions the allocation of some new assessed revenue for parks and green space acquisition and amenities in neighbourhoods where development is occurring.”
4. 550 Pandora – Housing Society with Alan Lowe - Rezoning for a 5-storey, 36-unit affordable-housing rental apartment building with ground-floor commercial use. Proposed FSR 3.62. Status: With Applicant since 4 Dec 2018.
5. 700 Douglas, Bus Depot – Bosa with James KM Cheng – Rezoning to construct long-term rental with ground floor commercial. Status: With Applicant since 4 Oct 2019.
6. Community walking tour with Director of Planning, Karen Hoese with LUC to discuss built examples, local development issues and opportunities, etc.

## **Urban Livability Committee Report -June 2020**

In this time of change in the City of Victoria a number of items related to Urban Livability have arisen over the past month. Many of them express concerns over safety and security from a wide range of communities. Others are hopeful actions for the future.

### **1) Black Lives Matter protests**

Two protests have been held in Victoria over the past week including a large rally at Centennial Square on Sunday afternoon with thousands present. There is anecdotal evidence that members of the Black community have experienced racial profiling by VicPD in the downtown core as well as many experiences of racism in this city. Mayor Helps was present at the rally. This is also the experience of Indigenous and homeless individuals in the City.

In Mayor Helps' on-line update, she articulated a commitment to the following:

- Developing an Equity Framework
- Taking an Indigenous-led approach to reconciliation through the City Family
- Convening the Reconciliation Dialogues to build understanding and work towards decolonization
- Undertaking a Welcoming City Project to ensure that City Hall and the City of Victoria are safe and welcoming to people from around the world
- Actively working with communities of colour on issues that they have identified as important to them

At a national and international level, there are calls to defund the police in order to move budget out of surveillance and control and into social programs. Los Angeles is moving toward reducing its police budget by \$150 million. Minneapolis, the site of the George Floyd murder, is also looking at reducing their budget. I would expect that this conversation will happen in Victoria as well.

### **2) Response to Homelessness**

Paul's Motor Inn has been purchased by BC Housing for long-term housing. The purchase will help to alleviate some of the perceived disorder in the downtown core following the decampment of people from the boulevard at Pandora and from Topaz Park. An encampment has developed at Centennial Square as well as other parks around the city as the number of beds available has not matched the needs of those outside. Concern about safety has been expressed especially about the encampment at Centennial Square.

### **3) Motion from Doug Boyd (see attachment)**

- 4) **Block Watch/Lightcatch-** A member of the DRA has expressed concern about safety and about theft in the downtown core and is interested in starting a Block Watch group. The information about the Lightcatch app has been forwarded to the Police Chief for review.

### **5) Declaration for Resilience in Cities**

<https://www.32020declaration.ca/>

Are we interested in signing on?

**6) Construction Noise** -Mike has provided information about other municipalities' response to construction complaints. I have not had a chance to look at these in detail. Thoughts on what is needed in Victoria?

*From Mike: New Westminster has adopted a [Good Neighbour Protocol](#), a short document that covers many of the same concerns expressed by downtown residents. Rather than taking a prescriptive approach, the document relies on the goodwill of the developer to agree to its terms. I think this is a good tool in covering the gaps we have here.*

*As I have previously mentioned, in the UK, the [Considerate Constructors initiative](#) provides developers accreditation for measures they take to mitigate residential impacts, as well as a number of other criteria. The program is well developed and designed for easy application.*

**7) Concern about light pollution from Hudson Place Two**

## **Communications and Membership Committee Report – June 2020**

Update on Committee activities:

- **Newsletter:**
  - The May newsletter was issued on May 20. Statistics from Mail Chimp indicate that it was opened by 52.3% of subscribers, above our average of 46.8%. The item most frequently clicked on was about the Herald Street Brewpub. I intend to put together a newsletter in June if there is sufficient content.
  
- **Other**
  - We gained 4 new members since the last report, one of whom expressed interest in Committee work.

## Report of the Governance Committee

Due to inadvertent errors made at the 2018 Annual General Meeting (AGM), which were unknowingly carried forward at the 2019 and 2020 AGMs, the terms of certain Members of the Board have expired without proper re-election, while another Member was re-elected before his term expired.

The proper term expiry dates were:

- Expiring at the 2020 AGM - Doug, Ian, Nicholas, Paul, Dale (who filled the vacancy created when Megan resigned)
- Expiring at the 2021 AGM - Dianne, Ruth, Sandra (who filled the vacancy created when Breanna resigned, initially filled by Marv, who also resigned)
- Expiring at the 2022 AGM – Mathew

At the 2020 AGM, Paul and Ian were re-elected, but Doug, Nicholas and Dale were not, on the mistaken belief their terms had not yet expired. Also on a mistaken belief, Mathew was re-elected, but his term had in fact not expired.

Additionally, at the first Board meeting following the 2020 AGM, Nicholas was re-elected as Vice President and confirmed as Chair of the Urban Ecology and Agriculture Committee, Doug confirmed as Chair of the Communications and Membership Committee and Dale confirmed as Chair of the Community Engagement Committee.

The DRA Bylaws provide:

### **Directors:**

**5.7** Any vacancy, whether caused by death, resignation, or otherwise, occurring among the Directors shall be filled by the Board by appointment from among the Voting Members of the Association for the remainder of the term of the vacancy created.

### **Board Positions**

**6.5** Officers are elected during the first Board meeting following the general meeting by all Directors in attendance.

**6.8** If a successor is not elected, the person previously elected or appointed continues to hold office.

**6.9** If a Director resigns his or her office or otherwise ceases to hold office, the remaining Directors may appoint a Director to fill the vacant office.

**6.10** An act or proceeding of the Directors is not invalid merely because there are less than the prescribed number of Directors in office.

### **Committees**

**7.16** The Directors may delegate any, but not all, of their powers to committees as they think fit. At least one Director must serve on each committee and serve

as Chair. Committees otherwise consist of volunteer (Voting or Non-Resident) Members of good standing and any Directors present.

Additionally, the Societies Act provides:

Validity of acts of directors

**47** (1) An act of a director is not invalid merely because of a defect in the director's designation, election or appointment or in the qualifications of that director.

(2) An act of a society is not invalid merely because

(a) fewer than the required number of directors have been designated, elected or appointed.

**Proposed Action:**

The Board appoint Doug, Nicholas and Dale as Directors of the Board to fill the vacancies created, for terms to expire in 2023.

Mathew's term of office be confirmed as expiring in 2022, not 2023.

Nicholas be appointed as Vice-President.

Nicholas be confirmed as Chair of the Urban Ecology and Agriculture Committee, Doug be confirmed as Chair of the Communications and Membership Committee and Dale be confirmed as Chair of the Community Engagement Committee.

## CEC Committee -June 2020

We've had 2 meetings

Still not complete phase 1 of new website

Committee members request:

“What is the strategy of committees in this new world of Coronavirus”

- Discussed adding various useful links [eg., Capital Daily email news) and a “Health & Wellness” component in Phase 2 of website development

- Can we do a health survey through the website(Dale)? International WHO study in 70 Countries but not Canada

- 1 member, Fred Shean (new website development) will leave committee soon after finishing phase 1