

DRA Board Meeting Minutes

March 21, 2023

Location: ZOOM

Time: 5:30 p.m.

Present:

Board members: Sandra Severs (President), Doug Boyd, Michael Demakiling, Dianne Flood, Sherry Lee, Jordan Royer, Ian Sutherland, Colby Young, Jeremy Zhao

DRA Neighbourhood Engagement Co-ordinator: James Davis

City Council Liaison: Dave Thompson

City Staff: Mike Hill

DRA member(s): Dawn Moorhead

Call to Order/ Welcome of Guests/ Approval of Agenda

Sandra called the meeting to order and the agenda was approved.

Councillor Liaison Councillor Thompson: Dave advised that Council was very busy, with homelessness and street disorder taking much of Council's time, including recent meetings with the DVBA and also Government Street businesses and the City's bylaw and planning folks. Council has approved additional funding for the DVBA to deal with cleaning up the downtown to make it more attractive, friendly and active, to attract more folks to the downtown.

A meeting was also held with the 900 Pandora block group where building washrooms are still in discussion with the caveat that the washrooms not be seen as the sole response and that underlying issues still need to be addressed. Input is being sought from this group as to what that block may look like in the next year, five years and ten years and how those changes may impact the development and uses if the proposed community space in the building to be constructed at 926/930 Pandora.

Questions to Councillor Thompson included:

- The status of the DRA funding for 2023, with the reminder that confirmation of the funding is critical to the DRA in planning its activities for the 2023. **Action: Councillor Thompson will inquire and advise Sandra as soon as possible.**

- The City's efforts to enforce the licensing of Short Term Vacation Rentals, especially in light of the tragic fire in Montreal and whether, like Montreal, the City might take steps to pressure the STVR companies to provide addresses as a means to enforce fire safety regulations and licensing.

Downtown Update – Mike Hill: Report attached. Mike highlighted:

- the upcoming Community Champions program and the extension of the date to apply to March 24.
- the Community of Practice World Cafe being held April 5 for neighbourhood associations and others to share ideas on how to promote communities better. When asked about the City's commitment to provide resources to support the implementation of those ideas, Mike indicated no additional City resources would be available, but existing resources might be deployed in various ways to support or facilitate implementation. **Action: Mike is to advise if there is additional space available so that more than four Downtown representatives might attend.**

Follow-up from the Prior Minutes:

- Action: Sandra to provide linkage to tree/canopy initiative connecting Dawn Moorhead with the VCAN work - Done
- Action: Councilor Thompson to confirm best option for DRA to follow up and provide advocacy and supporting data for decision of rooftop use. – Done – The Urban Agriculture Team has the proposal and advised it is more complex than usual due to the proposed rooftop location. The standard Growing in the City program policies, terms and conditions would also be applicable. **Action: Councilor Thompson will advise of the status of the application, after the April 6th resumption of activities.**
- Action: Councilor Thompson will provide updates through Sandra – On-going
- Action: DRA will apply to City for its community garden expansion funding if permission to develop a rooftop garden is granted – On hold, depending on strategic planning session results.
- Action: The Board approved the decision to contract for Strategic planning session services - Contract in progress with May 13th the target date for the session to be held. **Action: Sandra to confirm the date for the Strategic Planning once set.**
- Action: Sandra to draft letter of support for NPNA letter to Council re. 926-930 Pandora ground floor space for Board to review and provide feedback. – Done. **Action: the letter will be posted on the DRA website.**
- Action: Sandra will consult with Dianne re Proposal to merge Urban Liveability and Urban Ecology committees to determine whether this would require a

special resolution at the AGM. – Done – no special resolution is required but the two committees will be retained for 2023 and re-evaluated over the coming year.

Executive Report: Report attached.

Proposal for Board and Committee Education on Indigenous/Settler relationships

To strengthen the DRA's work and in response to the Truth and Reconciliation Commission's Calls to Action, the Board approved and directed Sandra to retain the Indigenous Perspectives Society: Centre of Excellence in Community Education (a Victoria based, Indigenous-run charitable non-profit comprised of Indigenous staff, allies, a board of directors and volunteers that provides educational opportunities to build stronger relationships with local Indigenous communities) to provide an approximately 3-hour "Understanding History" workshop for the DRA's Board, Committee members, and other DRA members (up to a total of 15 to 20 people).

Action: Sandra will pursue arranging for the workshop and once some dates are available will circulate a doodle poll to find the date most convenient to all. (It is anticipated that it will be delivered in an evening.)

Standing Committee Reports:

- **Land Use Committee:** Report attached.
- **Community Engagement Committee:** Report attached.
- **Communications and Membership Committee:** Report attached.
- **Urbanlivability:** Report attached. Michael highlighted the significant issue of racism in Victoria, citing two specific examples, and to meet the need to address this the Committee is pursuing presenting Bystander Intervention training, which is offered by the Inter-Cultural Association.
- **Governance Committee:** Report attached. The Board approved presenting to the membership at the AGM a special resolution to amend the DRA Constitution and Bylaws to reflect the change in neighbourhood boundaries as made the City. (See the appendix to the report for details of the resolution.) **Action: All Committee chairs are to file with Doug as Communications Chair an annual report and a brief action plan for their committee for the coming year, for posting on the DRA website in advance of the AGM – targeted date is April 1, 2023.**
- **Urban Ecology and Agriculture Committee:** No report.

External Meeting Reports

- **VCAN:** Report attached.
- **Late Night Advisory Committee (LNAC):** No report.
- **Greater Victoria Harbour Authority Community Liaison Committee:** Doug advised at the March meeting, held that afternoon, the Harbour Authority

advised that for 2023 the cruise ship buses to downtown would be stopping in front of the Empress and not at Trounce Alley as in 2022.

- **DVBA Clean and Safe Committee:** No report.
- **900 Pandora Working Group:** Report attached.

Dave Thompson, Mike Hill, Dawn Moorhead, and James Davis left the meeting at 6:35 p.m.

Board Discussion/New and Other Business:

- Approval of the Treasurer's report and Draft budget for 2023, as amended to reflect the "Understanding History" workshop and to consolidate the funding for all events into one line item, –moved by Doug Boyd, seconded by Jordan Royer, all in favour.
- Strategic Plan Renewal Session Update – as described above, to be held Saturday May 13, 2023 at theDock.

Meeting adjourned at 6:45 p.m.

Next meeting: to follow the AGM on April 18, 2023, at 6:30 p.m., to be held in-person and by ZOOM.



DOWNTOWN

City Budget

The draft [budget](#) has now been approved in principle and public consultation has been completed. A total of 685 individuals participated in the online survey (see survey respondents' priorities table), 77 feedback emails were received and 238 people attending the live webcast.

10 Core Services Ranked by Age						
15-24	25-34	35-44	45-54	55-64	65-74	75-84
Transportation	Housing and Community Development	Parks and Recreation	Public Safety	Public Safety	Public Safety	Public Safety
Housing and Community Development	Transportation	Transportation	Transportation	Transportation	Transportation	Transportation
Public Safety	Parks and Recreation	Housing and Community Development	Residential Services	Residential Services	Residential Services	Housing and Community Development

Council has discussed a need for investment in the downtown extensively and adopted resolutions on [March 16](#) to both extend the paid on-street and parkade periods and to direct the additional revenue "...to be re-invested in the downtown core towards beautification and maintenance, cultural opportunities, new public parks and amenities, and investigate programs to support downtown safety."

Childcare in Victoria

On March 2, Council considered [staff recommendations](#) to advance changes in land use bylaws and permit processes intended to support, promote and ensure the availability of early learning and childcare. Consultation with stakeholders including neighbourhood association CALUCs was included.

Staff also recommended advocating to the provincial government for increased funding and resources for childcare projects and an improved standard wage for early childhood educators. The recommendations were made as part of the Childcare in Victoria Implementation Plan.

Single Use Products

On March 9, Council reviewed a [staff report](#) and directed staff to establish a Single-Use Items Reduction Bylaw "...to reduce single-use items and encourage the use of reusable products." The bylaw is to include provisions to distribute disposable items (e.g. stir sticks) only when requested, to not use disposal serving items when food and beverages are consumed on site and for staff to look at ways that use of disposable cups and containers can be effectively reduced.



New Washroom Installation

Construction begins March 2023

A new public washroom is coming to Broughton Street near the southeast corner of Douglas Street. The washroom will be similar to one on Langley Street and is scheduled to open in fall 2023. This project will also include road and corridor safety upgrades and improved storm water management.

Temporary parking and traffic disruptions will be required during construction. Efforts will be made to minimize impacts on nearby businesses and the public.

For more information
engage@victoria.ca or call 250.361.0210

Canada Post
1880496

Name
Street
City, Prov. Code



Your Neighbourhood Liaison
Michael Hill mhill@victoria.ca

Your Council Liaison
Dave Thompson dthompson@victoria.ca



Crystal Pool

On February 9, Council approved [several resolutions](#) reinitiating the Crystal Pool replacement project. The report recommends that "...staff report back to Council on the implications and procedures (for) reviving the process of planning and budgeting..." as well as organizing a referendum for Victoria voters. On March 9, Council further approved that City staff include approximately \$1.8M into the 2023 Financial Plan for initial studies for the Crystal Pool Replacement Project with funding from the Buildings and Infrastructure Fund.

From Around the City...

Local Champions

The Local Champions program has returned after a pandemic hiatus. It's a great opportunity for motivated residents, new board members, staff, volunteers and youth who are interested in upping their game when it comes to community development and projects. Many of the graduates from the program are involved in their community and are fulfilling their passion for this line of work. This year's course will span three months with each session jam packed with creative community knowledge and practical learning.



If your association would like to sponsor the cost of a placement for one of the 24 spots available, please let us know. Your generosity will help ensure we get a diverse group of participants in the program. The \$200 tuition covers course materials, lunch and refreshments. Childcare and transportation subsidies are also available. The course will take place at the City's new NeighbourSpace at 709 Douglas Street.

Please help us spread the word by sharing this opportunity through your newsletters and networks. Details are here [Local Champions](#). The deadline for applications is March 20, 2023.

Clare Street Traffic Calming

Residents on Clare Street wanted to place three planter-benches on their street to add green space, slow traffic and provide points of casual social. Using a My Great Neighbourhood grant, they were designed, constructed and planted with the participation of most residents on the block. The result is the creation of new spots for residents to relax and visit with each other and passers-by, while at the same time nudging vehicle operators to slow down and enjoy the flowers.



Your Neighbourhood Liaison
Michael Hill mhill@victoria.ca

Your Council Liaison
Dave Thompson dthompson@victoria.ca



The Queen's Chambers

Those of you who have read Fernwood's latest [Village Vibe](#) will know about the new community boulevard garden at the corner of Queens and Chambers Streets. Residents Daniel Aire and Jen Stroschein are leading the transformation of this turf boulevard into a permaculture garden using sheet mulching and a range of native, drought tolerant species. Drop by to take a look and consider locations on your block that would benefit from a similar project.



From Further Abroad...

Take a Street and Build a Community

How well do you know your neighbours? Suburban life is often isolating and a compromised community experience. This is not the case in Hulbert Street in Perth, Australia. Shani Graham (originally from Gibsons, BC) helped lead a sustainable-living revolution that ultimately resulted in strong neighbour relationships with fences being pulled down and the establishment of a street festival. In this [TEDx talk](#), she explains how it happened. It's a beautiful example of how one person made a simple decision to meet her neighbours. Watch this short Ted Talk video to learn more.



Resources...

Volunteer Victoria March Training

Check out the offerings from Volunteer Victoria for the [March training](#).



Volunteer Coordinators Check-In

Tue, Mar 14, [2023](#) 10:00 AM Free

Engaging Boomers Volunteers In Your Not-For-Profit

Thu, Mar 9, 9:30 AM \$28.00

Creating Your Board Member Manual

Thu, Mar 16, [2023](#) 9:30 AM \$36.00

Nuts And Bolts Of Strategic Planning

Fri, Mar 17, [2023](#) 9:30 AM \$35.00

Essentials Of Succession Planning

Thu, Mar 30, [2023](#) 9:30 AM \$36.00

How To Write A Social Media Strategy

Mon, Apr 3, [2023](#) 10:00 AM \$23.00

Volunteer Management (6-Weeks on-line)

Wed, Apr 5, [2023](#) 10:00 AM \$335.76 (bursaries available for members)



Your Neighbourhood Liaison

Michael Hill mhill@victoria.ca

Your Council Liaison

Dave Thompson dthompson@victoria.ca

The City of Victoria is located on the homelands of the Songhees and Esquimalt people.



Victoria Foundation Community Grants

The annual Community Grants Program supports registered charities and other qualified recipients whose work benefits community wellbeing within the Capital Region. The goal of this year's program is to strengthen the non-profit sector and long-term resilience of our community by supporting eligible local organizations with flexible, general operating funding. The program is open to applications from February 28 to April 4, 2023. Find all the details here.



Neighbourhoods as Magical Places

The [Common Good podcast](#) is a conversation about the significance of place, eliminating economic isolation and the structure of belonging. In this episode, John McKnight and Cormac Russell discuss their new book, [The Connected Community: Discovering the Health, Wealth & Power of Neighborhoods](#).

Looking for more ways to stay in touch? Sign up for our [City e-newsletter](#) for monthly updates on City programs and initiatives. Find the latest issue of [Connect](#) here or check out recent new items [here](#).

Looking to stay engaged? Register with our [Have Your Say Engagement Portal](#). You'll get a monthly update about current engagement opportunities to participate in surveys and other online engagement opportunities.

EXECUTIVE COMMITTEE REPORT - MARCH 2023

Strategic Planning

We are still waiting to finalize plans with Scale Collaborative to undertake a strategic planning process this Spring. Further details to come shortly.

Budget 2023

Sandra and Doug have been working on a proposed budget for 2023 in anticipation of receiving the same amount of funding as received last year from the city. Having financial resources enables the association to maintain its office space at theDock, hire contract staff and fund events and programmes in the neighbourhood. The budget will be presented to the Board for approval before being presented as part of the financial report at the April AGM.

Changes in Contract staff

Daniel Lake has informed the Land Use Committee and the Executive that he will not be renewing his contract as Land Use Planning Advisor at the conclusion of March. Daniel has been hired as a planner for the City of Colwood upon completion of his studies at UBC. Daniel, Sandra, Ian and Jordan met to review the work of the past year and to tweak the job description in anticipation of hiring a new contract person.

Te'mexw Treaty Negotiations

Sandra, James, and Dawn Moorhead (DRA member) attended the open house on the treaty negotiations currently taking place. The Te'mexw Treaty Association (TTA) is negotiating modern treaties on behalf of its five member Nations: Malahat, Beecher Bay (SC'IA/NEW), Songhees, Snaw-Naw-As (Nanoose), and T'Sou-ke.

Te'mexw Treaty Nations, Canada and British Columbia have been in negotiations since 1995. Treaties are part of Canada and British Columbia's work to advance reconciliation guided by the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP), the Truth and Reconciliation Commission's Calls to Action and the Recognition and Reconciliation of Rights Policy for treaty negotiations in British Columbia. Although the five First Nations are negotiating together, the negotiations will result in five separate treaties. The treaty with Songhees nation will include a number of parcels of land in the City of Victoria including a parking lot on Wharf Street within the Downtown neighbourhood.

Proposal for Board and Committee Education on Indigenous/Settler relationships

In an effort to strengthen our work organizationally and in response to the Truth and Reconciliation Commission's Calls to Action, we have been in touch with [The Indigenous Perspectives Society: Centre of Excellence in Community Education \(IPS\)](#) which is a Victoria based, Indigenous-run charitable non-profit. IPS is comprised of Indigenous staff, allies, a board of directors and volunteers whose goal is to provide educational opportunities to the wider community to build stronger relationships with local Indigenous communities.

IPS have provided an initial proposal for a 3-hour [Understanding History](#) workshop for 15-20 people as \$2,100. (For context, they charge \$170 per person when registering as an individual for one of their workshops that are open to the public.). The reference in the “Seminar Outcomes” section of the proposal to working with Indigenous children is a legacy from their work with the MCFD and can be removed. The proposal is attached for consideration.



INDIGENOUS PERSPECTIVES SOCIETY

Centre of Excellence in Community Education

Indigenous Perspectives Society Training Proposal

Victoria Downtown Residents Association
250-888-8526
Engage@victoriadra.ca
James Davis, Neighbourhood Engagement Coordinator

Date: January 23, 2023

Training Request: Understanding History Workshop

Situational Appraisal

The Victoria Downtown Residents Association is working to ensure their team; Aboriginal, Indigenous, and non-Indigenous, has the highest level of cultural competence to successfully and effectively meet their mandate.

Objectives

Our objectives for this three-hour workshop provides participants with an overview of colonization history in Canada from first contact to the social impact of residential schools on the lives of Indigenous peoples.

Seminar Outcomes:

- Develop clear understanding of Residential School history
- Understand the continued impacts of colonization when working with Indigenous children, youth, and families
- Understand the inter-generational impacts from the loss of traditional culture experienced by Indigenous peoples
- Identify social location, decolonization, and the role of the Indigenous ally

Our Work

Indigenous Perspectives Society: *Centre of Excellence in Community Education* (IPS) is a charitable and not-for-profit social enterprise that offers training programs and services that help foster a deeper understanding of Indigenous perspectives, cultural differences, and the need for self-determination. By creating excellence through training and leadership, we help strengthen lives and build successful relationships in our communities. We hold accreditation status through CARF Canada and are CRA approved to issue individual tax receipts for tuition paid. IPS will customize training to meet your needs and provide all necessary materials.

Victoria Downtown Residents Association

The Victoria Downtown Residents Association is the official community organization representing people living in Victoria's Downtown and Harris Green neighbourhoods.

Terms and Conditions of Quote/Proposal

IPS will deliver Cultural Perspectives Training for the Victoria Downtown Residents Association.

Length of Training: 3 hours

Training Date: To be determined

Start Time: To be determined

Location: To be determined; Hosted by VDRA

Number of Participants: 15 participants (+/- 5)

Participants must be registered individually at <https://ipsregistration.ca/private.php>

Cost: \$2,100

**Individual tax receipts are available upon request.*

Rescheduling Policy

In the event that the Victoria Downtown Residents Association needs to reschedule this training, IPS cannot guarantee desired availability for rescheduled bookings. The Victoria Downtown Residents Association will provide 14 days of notice for any rescheduling requests.

In the unlikely event that IPS is required to reschedule, an alternative training date will be offered as early as possible.

Acceptance

Please sign, scan and email this approved proposal to judyk@ipsociety.ca within 10 calendar days to reserve tentative dates.

An invoice will be issued upon receipt of this signed proposal and subsequent confirmation. Pre-payment is expected unless you have made alternative arrangements.

Your signature below indicates the acceptance and approval of the terms of this proposal.

We accept and approve the proposal above:

Organization

Name and Title

Date

Land Use Committee Report
21 March 2023

City of Victoria Development Tracker: <https://tender.victoria.ca/WebApps/OurCity/Prospero/Search.aspx>

Current

1. 1045 Yates St, Harris Chrysler (Phase 1) – Starlight

Development Permit with Variance concurrent with a Rezoning Application related to area of 4.9 acres over two sites. Proposal includes: 5 & 4-storey podium with 23 & 22 storey towers with a 6.18:1 FSR. Rental for 518 residential units, including mix of studio, 1, 2, 3 BRM, & TH with 7 Ground-oriented and 10 podium units with 348 onsite parking stalls & 674-bike parking. Proposal includes 484m2 for Daycare. **Special Council meeting on February 16th: 3rd reading of zoning and OCP amendments. Council indicated support for the application (6-1). Motion to adopt zoning amendments, bylaw amendments, and housing agreements was postponed. Motion to approve development permit with variance was postponed.**

2. 1205 Quadra/911 Yates – Starlight

Rezoning and OCP Amendment and Devt Permit for two sites on the south side of Yates between Quadra & Cook: 1.35 hectare full 900-block Yates and the 0.63 hectare eastern half of the 1000-block Yates, 1045 Yates. Revised proposal includes: 5 & 4-storey podium with 34, 31 and 30 storey towers with an overall FSR of 6.06, 1584 new rental apartments, including 27 ground- oriented units and 30 podium-level units with 1291 parking spaces, and 2125 bike parking. Proposal now includes reference to a 2109 m2 “public park” “play areas” & “dog park on View St” for the 900 Yates block. A 484 m2 Daycare is also noted as included. Status: Revised drawings were received on August 8th. **Special Council meeting on February 16th: 3rd reading of zoning and OCP amendments. Council indicated support for the application (6-1). Motion to adopt zoning amendments, bylaw amendments, and housing agreements was postponed. Motion to approve development permit with variance was postponed.**

3. 530 Chatham – Reliance Properties w D’Ambrosio

Rezoning application to permit residential uses, retail, commercial, arts and cultural facilities, high-tech, office, assembly, studio, small-scale commercial agriculture, parks and open space, and to designate two heritage-registered buildings. An OCP amendment is required for the addition of residential uses and for height. Proposal includes buildings with 2-6F podiums and 3 towers of 10F, 13F and 17F with a density of 3.0:1. Heritage buildings will be preserved and adapted for reuse. Public Amenity Contributions include open spaces and land for a proposed new art gallery. Online & in-person CALUC meeting with Burnside Gorge and Downtown residents took place on 21 Sept 2021 with comments open until 03 Oct 2021. Approved at Heritage Advisory Panel on 10 May 2022. Status: **Revised plans posted to development tracker and staff review started February 10th, 2023.**

4. 1011 Fort Street - Wild Coast Construction

CALUC meeting to consider a rezoning application to amend Zoning Regulation Bylaw #80-159 Part 6.55, 1(1)(k) & 2(2) – which currently prohibits dwelling units on the first storey and also requires that retail uses occupy not less than 75% of both street frontages – in order to allow the conversion of two small commercial suites facing Meares Street into residential use. Commercial units on Fort St. will be maintained. **Waiting for applicant book meeting space and set date for CALUC meeting.**

5. 2621-2629 Douglas Street (**BURNSIDE**) - Merchant House Capital

Pre-application CALUC for rezoning and DP. Applicant is seeking to rezone parcel at 2621 Douglas - near the former Times Colonist Building. 12-storey purpose-built rental building. 160 units ranging from studio to two-bedroom. No on-site parking.

LUC: Ongoing and Active

1. 1205 Blanshard/Capital Six – Jawl Properties with D’Ambrosio –Rezoning & Devt Permit applications for 15,792 sqm total/commercial floor area, with an FSR of 5.89:1, 44.35 m/10 storeys, 144 onsite parking stalls, 117 bike spots. Online alternate CALUC meeting took place on 13 July 2021. Revised plans posted 13 Jan 2022. CALUC letter submitted 01 Feb 2022. Status: Bylaw Adopted
2. 603 Pandora Avenue –Hampton Inn Development – Held an Open House September 28th indicating a fall/winter development application. Application will include height and density variances.
3. 1030 Fort – Jawl Properties w Cascadia Architecture – Rezoning and Devt Permit with Variance for a 6-storey (22.28m) market rental project with CRUs at grade and 30 residential units (20 x 1BD+den and 10 x studio) with FSR of 4:1. No onsite parking is proposed (24 req) with 56 bike parking spots (44 req). An online community meeting was held on 31 Aug 2021. Approved at ADP on 23 Feb 2022. Status: Revised application received on July 5th, a letter response was sent to the city on July 20th. The project received 1st and 2nd reading on August 4th with a referral to public hearing once the following conditions are met: arborist report, housing agreement, transportation demand measures secured legally, park provisions secured, public hearing fee paid and notification signs erected.
4. 579-585 Johnson St – Hartwig Industries w Studio 531 architects – Heritage Alteration Permit with Variance & Devt Permit applications to construct a new mixed-use building while retaining the heritage building at 579 Johnson in 2 phases (new buildings: P1, Cameron building: P2). “The project proposes to amalgamate 2 sites.” The existing 1F building on Johnson will be demolished. The proposal includes three buildings (new 4F on Johnson, existing 2F heritage on Johnson and new 5F behind others) with one storey below grade. 25 residential units with a mix of 1 BD and 1 BD+den. FSR of 2.72:1. No vehicle parking is required or proposed and 49 bike parking proposed (48 required). Declined by both HAPL and ADP at their final meetings in 2021. Revised plans were posted on Development tracker April 27, 2022. Status: HAPL meeting was held July 14to confirm Municipal Heritage designation on 579 Johnson St.
5. 780 Blanshard/ BC Power Building – Reliance Properties – Rezoning to construct/add an 18-storey tower (proposed uses 17F residential + 1F amenity) above the existing 4- storey heritage registered building (proposed hotel use) with a total FSR 4.6. The heritage designation is proposed to be concurrent with the Rezoning and the Heritage Alteration Permit approvals. No on-site parking proposed but offered that they may have access to 25 off-site spots. The hybrid CALUC with concurrent in-person and online attendance was held on 21 March 2022 with in-person at The Parkside Hotel. The CALUC letter was submitted 27 April 2022 reflecting the community’s concerns regarding the poor quality of the in-person presentation (audio and visual deficiencies) with a request for a second properly planned and executed CALUC meeting. On 10 May 2022, Miko Betanzo, City Planner, emailed the DRA LUC and the applicant thefollowing,
 - a. “I am writing to confirm that the community meeting held on March 21, 2022 for 780 Blanshard has satisfied the pre-application community meeting requirements, as set out in the Land-Use

Procedures Bylaw (No.16-028). While the applicant has met the bylaw requirements, staff would encourage the applicant to host a follow-up meeting with the Downtown CALUC in a format that resolves the hybrid meeting shortfalls (i.e. either wholly on-line or in person). It is also advisable to host this additional meeting at the earliest time possible so that there is an opportunity to consider the community feedback early in the application process. That said, the City can now accept an application given that the pre-application community meeting requirements have been met.”

An application was received on June 27 and sent out for referral on July 8th. A letter response from the DRA LUC was sent to the City on August 9th.

6. 937 View St – Nelson Investments w/ de Hoog & Kierulf – Development Permit with Variance to build an 19-storey (over the 10 storey permitted) 60.2 m (over the 30m permitted), 266 studio and 1 BR market rental units with 0 vehicle parking and 317 bikes spots on R48 land and located in Fort St Heritage Corridor (using pre- fabricated components?). Proposed FSR 7.97. The applicant is not proposing to rezone away from the R48 zone but is requesting a height variance. Status: Declined at council meeting at 26th of May, referred back to staff on June 9th.

7. 836 Yates –Heritage Alteration w Variance for approval of fence and gates, variance for height of the fence. Council declined the previous HAP w/V on 09 Dec 21. As of Mar 2022, all fencing and gates have been removed from the property. (Note: this application, in combination with any application from neighbouring 848 Yates, will effectively remove all or part of the pre-existing mid-block walkway that was presented with expansion and improvements as part of the application for Chard’s development at 848 Yates St and identified in DCAP as part of the pedestrian network.) Status: New Application Review by City 07 Mar 2022 for the HAP w/V of fence & gates, variance for height of fence. Plans posted on the Devt Tracker. DRA letter response sent May20th.

8. 710 Caledonia – Chard/ProvBC – Rezoning and Devt Permits to develop three buildings over a shared commercial podium that includes office, grocery store, childcare and public plaza. Burnside Gorge LUC invited DRA LUC members to attend the Zoom meeting on Mon 07 Feb 2022. Status: Revised plans submitted to City on June15th

9. 700 Government St – HAVN Experiences Ltd/Nicholas Van Buren – Rezoning to permit personal service uses (sauna) in the Inner Harbour & Devt Permit to convert a barge into a floating sauna structure. Status: Revised plans sent to City June 3rd.

10. Fairfield Gonzales LUC (on DRA border): 846 Broughton – Parc Living – Rezoning and Debt Permit to increase density and allow for a 10-storey mixed-use building. Status: Staff Review of Revised Plans 02 Mar 2022.

11. 516 Discovery (Burnside Gorge border) – City-initiated rezoning as part of the Rock Bay Plan to rezone to the M2-I Zone. The M2-I Zone – Douglas-Blanshard Industrial District permits limited light industrial uses, high-tech, service-commercial & limited retail. The following uses are the only uses permitted: high-tech, call centre, professional services (including architects, engineers, & surveyors), retail sales of home furnishings, home supplies or sporting goods, and retail sales & offices as accessory uses incidental to, and less FSR than, principal use. Limits on FSR of each use per building or by portion

of site. Status: Only activity is City doc posted on 14 Sept 2006. Item added to follow in relation to “Innovation District” related proposals at our northern border.

12. Municipal Alcohol Policy – Staff provided update on progress on the policy with request from council on direction on several items at daytime Council 09 Dec 2021. Much time spent reviewing context and suggestions to expand the scope of the policy. Work will continue with direction given from council on all items brought from staff. No new information on this file to date.

13. 1244 Wharf – Salient Group – Heritage Alteration Permit and Rezoning File for exterior alterations (changes to existing windows and addition of new windows, changes to entrance door locations, building material changes, and an addition of a new rear balcony). Concurrent Rezoning File: REZ00739 concluded with approval to add hotel use. Status: Review of Revised Plans 24 June 2021.

14. 450 Swift St. Craft Beer Market Victoria Harbour. Liquor License Application.
Notice of Application to combine two existing Liquor Primary Licences into one Liquor Primary Licence and Change Hours of the resulting Liquor Primary Licence.

15. Combine the two existing liquor primary licences that currently total 315 persons to one licence. Two liquor primary patios are proposed of 80 persons and 75 persons from the existing 315 persons to be licenced on the patio under the liquor primary licence. Align the liquor primary hours with the existing approved food primary hours: 9.00am – 1.00am, Monday – Saturday and 9.00am – midnight Sunday. New Liquor Primary would run from 9AM – 1:00AM every day, aside from Sunday which would be 9AM-MIDNIGHT. Current Liquor Primary runs from 11:00AM – MIDNIGHT Monday-Sunday.
Letter Sent December 29th.

16. 27-560 Johnson Street. Artemis Whiskey Bar. Extending Liquor License Hours.
The application is to change hours of liquor service for an existing liquor primary license and proposes to increase hours on Friday and Saturday only by one hour each day from 12am to 1am. The occupant load is 110 people and is not proposed to change. All licenced areas are interior as the establishment does not have exterior seating.

17. 910 Government Street. Axe and Grind. Liquor License Application.
The application is for a new liquor primary licence having hours of operation from 9am to 2am daily with an 80-person occupant load. The application does not include any outside seating.
Letter Sent December 14th.

18. 586 Johnson Street. Brewha Brewing Co. Application for a Manufacturer’s Lounge Endorsement.
The application is for a Manufacturer’s Lounge Endorsement that would entitle the Manufacturer to provide service for onsite consumption to patrons. The proposed hours of licenced service are 12pm to 11pm daily and the proposed occupant load is 81 people inside and 24 people on an exterior patio area for 105 people in total.

19. 854-880 Pandora Avenue (**NORTH PARK**) - Townline Development

A twelve-story building with a varied unit mix of apartments and townhomes, including: 36 studio units (28%), 24 one-bedroom units (19%), 15 one-bedroom + den units (12%) , 51 two-bedroom units (40%) , Two three-bedroom units (2%), Large podium-level indoor/outdoor space with varied programming tailored to the needs of the building and its residents, Rooftop lounge and outdoor social space. The

project constraints are approximately 7,100 ft2 of ground-floor commercial space. Density of 4.5 FSR. **This is a development occurring in North Park, but is right on the border of the Downtown Neighbourhood. The project is not yet on the Development Tracker. The NPNA has invited the DRA to attend a CALUC meeting dated February 28th, at 6:30PM, in the BOSA Building Community Room at 1008 Pandora/1025 Mason Street.**

Archived or Inactive or Cancelled

1. Zoning existing City parks as parks. Why has the City not committed to this? What can our committee do to advocate for protection of these community amenities? Discussed at 06 July 2020 DRA LUC meeting.
2. Develop a draft doc outlining guidelines for Heritage Corridors as referred to in the OCP, and as relevant to Fort St, etc. Discussed at 12 Aug 2020 pre-CALUC meeting. Quinn is reviewing supporting docs.
3. Rapid Deployment of Affordable Housing – City-led initiative to consider an application to amend the Land Use Procedures Bylaw to delegate development approvals for non-market affordable housing to the Director of Sustainable Development and Community Planning in all Development Permit Areas. Additionally, Council is considering an application to amend the Zoning Regulation Bylaw and the Zoning Bylaw 2018 to establish a maximum floor space ratio for qualifying affordable housing developments. Approved at Public Hearing on 14 Apr 2022.
4. Neighbourhood Boundaries – Non-statutory public hearing at Council 27 Jan 2022. City proposal to change boundaries between Downtown and Fairfield to include DCAP plus other lands outside DCAP. DRA board and LUC sent letters not supporting change as proposed. LUC posited suggestion that only DCAP area should be considered for inclusion in Downtown but nothing else. Council amended the motion as advised by LUC and approved. Will come to Statutory Public Hearing as some changes require OCP amendments. Status: Report to Council on 17 Feb 2022.

COMMUNITY ENGAGEMENT COMMITTEE REPORT – MARCH 2022

1. Recent activities:

International Women’s Day Movie Night: We screened two documentary films made by women and about women (*Ohero:kon - Under the Husk* and *Ovarian Psycos*) at the Dock on March 9th. The event was attended by 20 people and the films were both very well received. We welcomed donations to the Support Network for Indigenous Women & Women of Colour and one of their team members attended the event and spoke briefly about the organization. We raised \$140 in cash donations and several attendees indicated they intended to make an online donation.

Neighbourhood Walking Tour: Dianne led a 90-minute walking tour on March 12th, highlighting some fun and lesser-known facts about the Downtown neighbourhood. The tour was attended by 16 people and was well received, with almost everyone staying until the end, even in what changed from a misty rain to an actual full-on rain. There was a mix of downtown folks and folks from Saanich and Esquimalt, and even two tourists from Ottawa.

Queer Open Stage: Approximately 25 people attended the March 16th edition of the open stage. Young comedian/musician Alexis was the featured act and other performances included poetry, beat boxing, comedy and music.

Bike Expo at Centennial Square: We were planning on attending this event, which was scheduled to take place on March 17th in conjunction with the reopening of the bike valet, but it was cancelled.

2. Upcoming activities:

Queer Open Stage: This series will continue through May on the third Thursday of each month and then we will take a break for the summer, with the hope that it will start up again in September. The next open stage will take place on April 20th and the featured performer will be singer-songwriter Tasha Cadence.

Welcome event for residents of the Dalmation: We are in conversation with Pacifica Housing about hosting an event to welcome to the neighbourhood folks moving into the residential units above the new firehall. We will likely prepare a short presentation about the DRA and highlights of the neighbourhood, and also provide pizza and drinks, sometime in April.

Jane’s Walk: Dianne plans on leading another walking tour of the Downtown neighbourhood on May 6th or 7th, with the date still to be confirmed, as part of this annual festival of free, citizen-led walking conversations inspired by Jane Jacobs, the famous urban activist whose writings championed a community-based approach to city building.

Submitted by:
Dianne Flood
Committee Chair

Communications and Membership Committee Report – March 2023

Update on Committee activities:

- **Newsletter / Other Communications to Members:**
 - The February newsletter was issued on February 24. Statistics from Mail Chimp indicate that it was opened by 46.5% of subscribers. The items receiving the highest number of clicks were the Downtown Neighbourhood Walking Tour, the advertisement for a new Administrative Coordinator for the Yates Street Community Garden, and the Naloxone training event.
 - We also sent these emails to our subscribers and, for posters, to our Condo list:
 - Information re the International Women’s Day free film event, sent on March 7 and posters for the event sent on March 3
 - We intend to put together a newsletter by March 24 and welcome contributions from Board members.

- **Web site**
 - We continue to add posts to the News page and add events to the Events page of our new website.
 - 572 site sessions over the past month (up 31% from the previous month). The most viewed post was the Letter to Mayor and Council re the Starlight Project public hearing.

- **Social Media**
 - The number of posts over the past month, and the current number of followers are:
 - Facebook - 13 posts, 1074 followers
 - Instagram - 6 posts, 684 followers
 - Twitter - 10 tweets, 1160 followers

- **Other**
 - 2 new members since the last report
 - 7 new newsletter subscribers since the last report

Submitted by
Doug Boyd
Chair, Communications and Membership Committee

Urban Livability Committee Report

Victoria Downtown Residents Association

March 21, 2023

Co-Chairs: Colby Young and Michael Demakiling

Committee Members: James Davis (DRA Community Engagement Coordinator), Dawn Moorehead, Hannah Munn, and Kevan Coyle

Introduction

The Urban Livability Committee (ULC) had a successful Naloxone training event in early March led by the committee's co-chair, Colby Young. The ULC would also like to inform the DRA board that racism in Victoria continues to be an ongoing issue, as one of the ULC members experienced two recent incidents that are a cause of concern.

Committee Updates

ULC Project Updates

Naloxone Training: This month, the Urban Livability Committee hosted its first offering of Naloxone training for the community. 32 community members attended the training. Each had the opportunity to practice administering naloxone and, following the training, each received a personal take home naloxone kit. In addition to the practical application of the medication, we also take the time to dispel certain misconceptions that surround the drug poisoning crisis in our province.

Naloxone is a life saving medication used to temporarily reverse an opioid induced drug poisoning (overdose). Since 2016, when a public health emergency was declared due to an increase in drug related deaths in British Columbia, Victoria has consistently ranked as the 3rd highest community for fatalities (behind Vancouver and Surrey). Of the over 10,000 British Columbians lost since the public emergency declaration, over 800 were in the Greater Victoria area (BC Coroners Service, 2023).

The need for this training is clear. As a registered satellite site for the BCCDC's Take Home Naloxone program, we are proud to be able to offer this training bi-monthly for community members. Our next offering of the training will be held in early April. Exact date to be determined.

Victoria CoolKit: Dawn Moorehead continues to work on the Victoria CoolKit project. Dawn is currently completing the Climate Action and Community Engagement Micro-Certificate that allows learners to gain the skills and understanding required to engage

and train local climate champions. Further updates will be provided in the next ULC report.

Racism in Greater Victoria

In two recent events, a ULC committee member who identifies as part of the visible minority group and a Downtown resident experienced two incidents of concern that are highly likely a form of verbal microaggression and racial discrimination. In one incident, the member went to pick up tarps for a community garden, and the customer service personnel of a hardware store spoke very slowly and simplified their language to the committee member. In February of this year, the same committee member went to a hardware store in a nearby affluent neighbourhood to pick up an online order for a community garden but was not served because the committee member was told they looked “sketchy.” These two concerning incidents are certainly not rare events in Victoria. In a report for the Greater Victoria Local Immigration Partnership and the Intercultural Association of Greater Victoria by Zaheera et al. (2022), a majority (71%) of the people who identify as Indigenous, Black, Asian, or a Person of Colour personally experienced racism in the last five years. The report also suggests that events of racism occur regularly, weekly, or monthly. Furthermore, a majority (70%) of Indigenous, Black, Asia, or People of Colour feel isolated, lonely and unsafe in Victoria because of their race or ethnicity. As the population of Victoria continues to become more diverse, it will be increasingly critical that considerable work and resources be available to assist in dismantling racism and address the harm it causes. The topic of racism will be discussed at the next Urban Livability Committee meeting to collaborate on ideas to approach the concerns of racism in the Downtown Victoria neighbourhood.

Summary

As the City of Victoria continues to evolve and grow, so must the organizations involved in promoting and engaging in activities that enhance residents' quality of life, regardless of race, gender, sexuality, ability, socioeconomic status, and other grounds. It is why the ULC is offering Naloxone training as a registered satellite for the BCCDC's Take Home Naloxone program to provide residents with much-needed resources to help provide life-saving medication to reverse opioid-induced drug poisoning temporarily. In addition, the ULC must acknowledge that racism is a societal concern in the City of Victoria, and considerable work and resources are required to tackle this societal issue.

References

BC Coroners Service. 2023. Illicit Drug Toxicity Deaths in BC January 1, 2012 – December 31, 2022. Pg. 11. Retrieved from:
<https://www2.gov.bc.ca/assets/gov/birth-adoption-death-marriage-and-divorce/deaths/coroners-service/statistical/illicit-drug.pdf>

Zaheera, J., Ryan, K., Drexler, O., and Cindy, Q. (2021). Racism in Greater Victoria: A Community Report. Inter-Cultural Association of Greater Victoria.
<https://www.icavictoria.org/wp-content/uploads/2021/07/GVLIP-Racism-Survey-Report-FINAL.pdf>

GOVERNANCE COMMITTEE REPORT

March 2023

1. 2023 AGM – April 18, 2023 at 6:30 at the Dock.

Please note: All Committee chairs are required to provide a report about last year's activities in advance of the AGM. The proposed deadline for submission to Doug (as Chair of Communication Committee) is April 1, 2023 so the reports can be posted on our website in advance of the meeting.

The financial statements and budget will be circulated by Doug in advance of the AGM, for the required Board approval.

Speaker: Mayor Alto is confirmed as the guest speaker (thanks Sandra!) The Agenda will be set by the Executive, in accordance with the Constitution and Bylaws.

Board elections: 8 positions can be filled

- Sherry Lee, Jeremy Zhao and Dawn Moorhouse have confirmed their willingness to stand for election. Ian and Doug can only stand for re-election if, after nominations close, vacancies remain.
- With our by-law change last year, we can now elect a small number of non-resident Board members.

The April Board meeting will be held immediately afterward to elect the Executive and appoint Committee chairs. At this point in time, Sherry Lee is willing to take on the role of Secretary; Michael and Colby are willing to co-chair the Urban Ecology and Agriculture and Urban Livability Committees; and the CEC chair will become vacant and if not filled, James will report directly to the Executive.

2. A Special Resolution needs to be made at the AGM to reflect the boundaries changes made by Council. Please review the attached draft and provide any comments by March 25, 2023.

3. Orientation and training for new Board members: In anticipation of new Board members being elected, an orientation and training session is proposed to be held at a mutually convenient date in May.

4. **Donation policy:** Several different events have been held where the proceeds have been donated to worthwhile entities/causes. It is proposed that a policy be developed to guide when and to whom donations may be made to ensure that the donations meet with Board approval and consistency in approach.

Submitted by
Dianne Flood
Governance Committee Chair

Victoria Downtown Residents Association
(the "Association")

NOTICE OF SPECIAL RESOLUTION

To: The Members of the Victoria Downtown Residents Association

TAKE NOTICE that a special resolution will be proposed as part of the Annual General Meeting of the Members of the Association, to be held on Tuesday, the 18th day of April, 2023, at 6:30 p.m. at theDock, (enter address)

The text of the **SPECIAL RESOLUTION** is as follows:

1. That the current Schedule A to the Constitution and Bylaws of the Victoria Downtown Residents Association be replaced with the attached Schedule A.
2. That the provision of Section 1 "Definitions" of the Constitution and Bylaws of the Victoria Downtown Residents Association, which reads as follows:

"Downtown Neighbourhood" means the area as laid out in Schedule "A" to the Constitution and includes both the Downtown and Harris Green neighbourhoods;

be deleted and replaced with the following:

"Downtown Neighbourhood" means the area designated as such by the Council of the City of Victoria and which is currently indicated by Schedule "A" to this Constitution and Bylaws and includes the area formerly known as the Harris Green neighbourhood, and includes any such additional area or areas as Council may from time to time direct;

3. That the amended Constitution and Bylaws of the Association be registered in accordance with the Societies Act, SBC 2015, c. 18.

The effect of this change is to reflect the decision of the Council of the City of Victoria to change the boundaries of the Downtown Neighbourhood and to merge the former Harris Green Neighbourhood and the Downtown Neighbourhood under the name of the Downtown Neighbourhood.

The text of the Constitution and Bylaws of the Association" is available on the Association website at: www.victoriadra.ca

Date of Notice: **[insert date of notice]**

SCHEDULE A TO THE CONSTITUTION AND BYLAWS
OF THE DOWNTOWN RESIDENTS ASSOCIATION



Report on VCAN – March 2023

CALUC letter - VCAN is drafting letter to Mayor and Council about the CALUC process seeking clarity from the City on a number of different areas and asking staff to work with CALUCs to strengthen the process of engagement. VCAN believes that the CALUC process is an important tool for gathering neighbourhood input on development but that it could work more effectively as an educational body with some support.

Community Advisory Committee -Burnside-Gorge will be forming a joint neighbourhood Community Advisory Committee (CAC) to engage with BC Housing, relevant housing providers, bylaw enforcement, businesses and neighbourhood association members to discuss issues arising from supportive housing sites. Given the staffing changes that have happened at BC Housing and their limited capacity to be involved, it is believed that a joint CAC model would be more effective than individual groups and will be a better use of scarce time resources.

Vice-Chair search -The search for a vice-chair of VCAN is underway as Sarah Murray has moved on to other paid employment leaving her role as Executive Director of North Park Neighbourhood Association.

Neighbourhood Mapping project -Suzanne Rautio, President of Gonzales Neighbourhood Association, is leading a cross-neighbourhood mapping project of tree cover, biodiversity and interconnected wildlife corridors. She writes:

The VCAN map showing proposed parks and high biodiversity areas would be a call to action... a prioritization of where parks should be established in the short term but also a network of interconnected corridors to allow for birds, trees and wildlife to move around in the city. The province and federal government have both committed to protecting 30% of their respective areas for biodiversity. It seems appropriate we suggest the same commitment be made for Victoria. Of course we are a long way from being able to achieve this but it is a worthwhile and interesting exercise to think of how Victoria would look if naturalized interconnected wooded areas were available to everyone without having to leave the city. The need for parks was already described in the 2017 parks masterplan but little has been done to implement it since that time so we are already in a deficit.

- *UofVic will be approached to see if the Geography students would be willing to do this as a term project. If not, there may be other professors who would like to take a project like this on.*
- *The resulting map would be a 100-year parks acquisition plan prioritizing those areas that should have parks first as well as greenways that could link them.*
- *Information to be gathered to produce this map would be:*
 - *existing tree canopy, existing parks, playgrounds, demographics, recognition of need for park space within 400 metres of every house in Victoria as determined in Parks Masterplan, Approximate locations for 8 new parks were identified in the OCP, 100 year Bowker Creek map, historical waterbodies, greenways*

Report on 900 Block of Pandora Good Neighbour Group – March 2023

Membership in the 900 Block meeting has expanded with the addition of representation from the arts community including the Baumann Centre and Intrepid Theatre in addition to the Conservatory, businesses, non-profits, the Island Health and residents in both the North Park and Downtown neighbourhoods. Katherine Francis from SOLID is the chair. The group will continue to meet at the Conservatory in person and by ZOOM over the next few months.

A letter has been sent to Mayor and Council from the group requesting action on a washroom for the 900 block. Impact statements were gathered from those impacted by the lack of washroom facilities including those who are currently unhoused. There are philosophical differences in the group about the wisdom of situating washrooms on the 900 block but general agreement that the situation as it is currently structured is not working for anyone.

The next meeting is scheduled for the morning of Tuesday, March 21st. Sandra will be able to provide updates at the Board meeting.

**Victoria Downtown Residents' Association Treasurer's Report
January 1 to December 31, 2022**

**Prepared and presented by Doug Boyd, Treasurer
Presented at the AGM on April 18, 2023**

In accordance with the Victoria Downtown Residents' Association (DRA) Constitution, the following Report, Financial Statement and Budget have been prepared for the Annual General Meeting for the review of the Membership. The details are attached following the report.

This is the 18th reporting year for the DRA since the Society became a financial entity on November 1, 2004. Our fiscal year end is December 31.

Total revenues in 2022 were \$91,175. City of Victoria grants comprised \$89,060 of this total, other grants \$500, and memberships \$330. Revenues were significantly higher than in previous years due to the Community Outreach grant and higher Base Grant due to the population increase in the Downtown.

Total expenses in 2022 were \$60,633. The items funded by the Community Outreach grant was the largest category and included contact payments for the Neighbourhood Engagement Coordinator and the Land Use Planning Advisor, the Community Needs Survey, the Welcome Package, and Office Space Rent. Event expenses totaled \$8,056. T-shirt re-order cost was \$918, and the remainder consisted of various administrative and operational items.

For the 2023 Budget, forecasted revenue of \$88,390 consists of \$10,040 in Base Grant funding and \$78,000 in Community Outreach Grant funding from the City, and \$350 in Membership Fees.

Forecasted expenses are \$91,905. Major items include \$65,000 for two contact positions, \$10,000 for events, \$6,085 for office space rent, \$5,000 for a Strategic Planning exercise and \$2,100 for an Understanding History workshop resented by the Indigenous Perspectives Society.

The balance in our main bank account as of January 1, 2023 was \$55,426.18.

Yates Street Community Garden

The Yates Street Community Garden is a project of the DRA. It is operated by a governing committee with the assistance of the Garden Volunteer Coordinator, funded through a Garden Volunteer Grant from the City of \$8,850. Other garden project revenues included membership fees of \$2,900.

Primary expenses were for contract services of \$10,000, garden projects/workshops and events of \$1,584, garden materials of \$587, miscellaneous expenses of \$223, and garden maintenance expenses of \$613.

The balance in the Yates Street Community Garden bank account as of January 1, 2023, was \$9,981.02.

2022 Revenues and Expenses

Actual Budget

Revenues

City of Victoria Base Grant	10,040.00	9,778.00
City of Victoria Community Outreach Grant	78,020.00	78,000.00
City of Victoria My Great Neighbourhood Grant - music event	1,000.00	
City of Victoria Insurance Reimbursement	1,250.00	
Fiesta West Music Event Grant	500.00	
Membership Fees	330.00	300.00
Workshop Registration Fees	35.00	
Total	91,175.00	88,078.00

Expenses

Contract Payments - Neighbourhood Engagement Coordinator	26,665.00	65,000.00
		*incl NEC & LUPA
Contract Payments - Land Use Planning Assistant	12,570.00	
Community Needs Survey - design, printing, postage	2,578.92	1,500.00
Welcome Package - magnets, printing	905.83	1,500.00
Strategic planning	0.00	4,000.00
Events	8,056.47	10,500.00
Office Space Rent	5,796.00	5,796.00
General Insurance	1,250.00	
E-Bike Insurance	190.00	190.00
Paypal, Zoom, Dropbox, Web Hosting fees	559.27	905.00
T-Shirt Re-order	918.42	
Board Orientation	108.65	400.00
Volunteer Victoria + Volunteer Canada Memberships	330.00	180.00
Volunteer Victoria workshops	126.00	
Advertising	216.25	400.00
AGM	0.00	250.00
Misc. Administrative	215.61	290.00
Bank Fees	147.00	150.00
Total	60,633.42	91,061.00

Proposed Budget for 2023

2022 Budget 2023 Budget

Revenues

City of Victoria Base Grant	9,778.00	10,040.00	* based on 2022 actual
City of Victoria Community Outreach Grant	78,000.00	78,000.00	* based on 2022 actual
Membership Fees	300.00	350.00	
Total	88,078.00	88,390.00	

Expenses

Contract Payments	65,000.00	65,000.00	
Welcome Package-magnets, printing, distribution	1,500.00	500.00	
Strategic planning	4,000.00	5,000.00	* deferred from 2022
Events	10,500.00	10,000.00	
Office Space Rent	5,796.00	6,085.00	* assumes 5% increase
Understanding History Indigenous workshop		2,100.00	
E-Bike Insurance	190.00	200.00	* assumes 5% increase
Paypal, Zoom, Dropbox, Web Hosting fees	905.00	950.00	* assumes 5% increase
Volunteer Victoria Membership	180.00	180.00	
Volunteer Victoria workshops		150.00	* based on 2022 spend
Advertising	400.00	300.00	* based on 2022 spend
Misc. Administrative	290.00	290.00	
Bank Fees	150.00	150.00	* based on 2022 spend
Contingency		1,000.00	
Total	88,911.00	91,905.00	